Staff Recruitment Form

Kindly go through our website https://davcmc.net.in/



The link below will be your gateway to DAV Staff Recruitment Portal.

https://davrecruit.davcmc.in/

Please go through the website carefully before filling the form. Make sure to read the eligibility criteria mentioned against each post.

Instructions are given in relevant areas.



IMPORTANT DO's

Before filling out the application form, please ensure that the following documents are dully attested.

Use an updated version of Google Chrome or Firefox to fill up the form.

- I. Passport size photograph in JPG/JPEG formats, maximum Size 100 kb)
- II. Class 10th Certificate (pdf, png, jpg formats only, maximum size 250kb)
- III. Class 12 Certificate (pdf, png, jpg formats only, maximum size 250kb)
- IV. Graduation Degree (pdf, png, jpg formats only, maximum size 250kb)
- V. Post-Graduation Degree (pdf, png, jpg formats only, maximum size 250kb)
- VI. Professional Degree (pdf, png, jpg formats only, maximum size 250kb)
- VII. Any other document specific as per requirements (pdf, png, jpg formats only, maximum size 250kb)

ELIGIBILITY CRITERIA

Incase you do not meet the eligibility criteria the applicant will not be able to submit the form.

Nursery Pre Primary Teacher

Graduation Degree from UGC recognised University with min. 50% marks + 2 years NTT OR J.B.T. (2 Years) OR B.Ed OR B.El.Ed OR D.El.Ed (2 Years) from NCTE recognised college/institute

PGT- Post Graduate Teacher

Post Graduate in advertised subject with min 50% marks from UGC recognised University + B.Ed from NCTE approved College/Institute. Physical Education candidates with less than 50% may apply.

TGT- Trained Graduate Teacher

Graduation in advertised subject with min 50% marks + B.Ed. from NCTE recognized college only + CTET/STET Cleared/appeared. Physical Education, Art/Painting, Music and Dance candidates with less than 50% may apply.

PRT- Primary Teacher

Graduation in advertised subject with min 50% marks + B.Ed. OR JBT(2 Years) OR B.EI.Ed (4 yrs.) from NCTE approved colleges only + CTET/STET cleared/appeared. Physical Education, Art/Painting, Music and Dance candidates with less than 50% may apply.



How to apply for Ministerial Post-Laboratory Assistant(Chemistry)?

How to Apply for Once inside the Online Application Form, select the State from the drop down. Application for the post will be Laboratory Assistant and subject will be Maths. Same is for other Laboratory Assistant posts.

How to apply for post of **PRT-Wellness Tr. & Counsellor?**

Once inside the Online Application Form, select the State from the drop down. Application for the post will be PRT and subject will be Wellness Tr. & Counsellor.

The link below will take you to the form:

http://form.davcmc.in/

- New Users: Click on <u>New Registration</u> and fill in the required fields. OTP will be sent on your mobile and email. Please wait for 2-3 minutes before requesting OTP resend.
- For Registered users use the <u>Login</u> button.
- An automated email with OTP will be received as shown in the screenshot below.

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		2	Read the instructions given below very carefully.
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mail Id*			 OTP will be sent to your Mobile No. and Email Id. Please wait for 2-
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Email Id	instructions carefully and I agr	ee to abide by the same. Send OTP	 you can use the same email id for multiple applications. If the website is found to be having some technical issue at any point of time, neither the DAVCMC/Exam Centre authorities nor the Developer or hosting service provider shall be liable.



1		2	
Login New Reg	jistration		
Title *	Full Name *	Mobile *	
Mrs. 🗸	RR		Add the OTP received
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ritur27@gmail.co	m	Verification Code/OTP	press 'CONTINUE'
✓ I have read th	e instructions carefully and	agree to abide by the same.	
		Resend OTP Continue	



DAV Staff Recruitment Account Verification

Dear ritur27@gmail.com,

Please use the following One-Time Password (OTP) to complete your login:

OTP: 27846

Use this code within the next 5 minutes to access your account. If you did not initiate this login request or encounter any issues, please contact our support team for immediate assistance.

For support, email us at: <u>davcbtrecruitment@gmail.com</u>

Best regards, Team, DAV Staff Recruitment DAVCMC

1		2
ogin New Regis	stration	
Title *	Full Name *	Mobile *
Mrs. 🗸	RR	
Email Id *		Verification Code/OTP *
ritur27@gmail.com		27846
I have read the	instructions carefully and I	agree to abide by the same.
		Resend OTP Continue

INSTRUCTION WINDOW:

Once logged in, WELCOME/INTRODUCTION PAGE will be displayed.

Read the Instructions carefully. Click on the checkbox, to proceed to the next section.

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G Google	YouTub	e 💡 Maps	🜌 Dashboard edX	📔 pf	M GMAIL	M Gmail	🚱 acc	🤹 Microsoft Teams	🐕 Websites & Domain	附 ear Ri	📑 Total School - Educa	📔 BUGZILLA	📝 look 1	S look2	>	> 🗀 All Boo
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V I h	nave read t	he instructio	ns carefully and wa	nt to cont	tinue.				Proceed							

The form will not be active unless and until the checkbox is ticked and PROCEED button is clicked.

STATE POST SELECTION WINDOW

DAV Staff Recruitment

"Online Application Form"



This Window allows users to select the state and the post. **NOTE: Once selected you cannot** modify this.

How to apply for Ministerial Post-Laboratory **Assistant(Chemistry)?**

How to Apply for Once inside the Online **Application Form, select the State from the drop** down. Application for the post will be Laboratory Assistant and subject will be Maths. Same is for other Laboratory Assistant posts.

How to apply for post of PRT-Wellness Tr. & **Counsellor?**

Once inside the Online Application Form, select the State from the drop down. Application for the post will be PRT and subject will be Wellness Tr. & Counsellor.

PERSONAL INFORMATION:

Name can be changed; in case you have not written your full name during the login process. Address can be other than the state you have applied in. **SAVE** and Proceed to **Qualifications** Section

E DAV Staff Recruitment				
TATE : JAMMU POST: PGT SUBJECT: MATHS agistration: Fill Your Details				
Personal Information Qualifications Other Information				
	Mobile No. *	Whatsapp No. *	Total Experience (Working in recognized school) •	
(e)			Less than 5 Years	~
Title • Full Name •	Email Id •		Proficiency in Computers •	
Miss. V Natasha	Residential Address *		Excellent	~
Father's/Husband's Name *	boileauganj			
Ashok				SAVE
Mother's Name *			4	
Sunita	City •	Pincode *		
Gender * Date of Birth *	shimla	171005		
Female ~ 26/07/1992				
Age				
31 Years, 6 Months, 3 Days				

QUALIFICATION:

Percentage will be auto-calculated

Tick-mark the declaration

Press SAVE (Qualification Attachment window will become active)

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onal Information Qualifications Othe	r Information							
To upload qualification attachment, please fill a	all the details, accept the DECLARATION	and click on the SAVE	button.					
Examination Passed	Name of Board/University	Marks_Obtd.	Total_Marks	Percentage (%)	Division	Whether passed from Correspondence/Open School/Non-Colleg	jiate	Attachment (PDF,PNG,JPG)
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dly check for the NCTE recognized institution ECLARATION: I hereby declare that I have completed/passe	list View here and UGC University list V	iew here 1/s from UGC-recognize	d universities as	mentioned in the	link provided above.			

Press **SAVE** (Attachment window will become active)

TATE : JAMMU POST: PGT SU	JBJECT: MATHS								
gistration: Fill Your Details Personal Information Qualifications Ot	ner Information							—	
① To upload qualification attachment, please fi	I all the details, accept the DECLARATIO	N and click on the SAV	E button.						Choose attachment
Examination Passed	Name of Board/University	Marks_Obtd.	Total_Marks	Percentage (%)	Division	Whether passed from Correspondence/Open School/Non-Collegiate	Attachment (PDF,PNG,JPG)	-	from your computer
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4							•		
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The attachment can be replaced but not deleted (Please read the instructions and FAQ section) Every time the user makes modifications, the declarations will have to be reticked

OTHER INFORMATION:

You can sign in the screen using mouse /touchscreen or upload signature.

Press SAVE to save the signature

Tick mark the declaration

■ DAV Staff Recruitment "Join Our Team at DAV Schools"

STATE : HIMACHAL PRADESH | POST: PGT | SUBJECT: MATHS

Registration: Fill Your Details



PREVIEW WINDOW

Check information in the PREVIEW Page

Make changes if required. Press the SAVE button at the bottom of the pdf.



PAYMENT PAGE

You will be redirected to the payment page.

Payment can be done through Credit Card or Net Banking. NO UPI option is available.

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Payment failed. Please try again.

Click here to go to the Application page.

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☆ 🔲

Payment successful.

Please wait, you are being redirected to the Application Print page in 3 seconds...

Once payment is made, an APPLICATION PRINT option will be available with the payment details



DAV Staff Recruitment

Application Submission Successful

Dear

Your application has been successfully submitted for DAV Staff Recruitment. Your Payment Transaction ID:

Thank you for applying! Our team will review your application, and you will be notified of further steps in the recruitment process.

If you have any questions or need further assistance, please feel free to contact us at <u>davcbtrecruitment@gmail.com</u>.

Best regards, DAV Staff Recruitment Team